



HEALTH HOLDING

HAFER ALBATIN HEALTH
CLUSTER
MATERNITY AND
CHILDREN HOSPITAL

Department:	Emergency Room (Pediatrics)		
Document:	Departmental Policy and Procedure		
Title:	Referral of Pediatric Patients From Emergency Room to OPD		
Applies To:	All Pediatrics Staff		
Preparation Date:	January 05, 2025	Index No:	ER-DPP-024
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1. PURPOSE:

- 1.1 To establish guidelines for provision of screening of patient among those who presents in emergency room and needs referral to outpatient Department for follow up and further management.

2. DEFINITONS:

- 2.1 **OPD** – Out Patient Department
- 2.2 **SOD** – Specialist on Duty
- 2.3 **ROD** – Resident on Duty

3. POLICY:

- 3.1 Patients with chronic illness such as cerebral palsy, developmental delay, epilepsy, chronic constipation, DM, hypothyroidism requiring multiple visits will be referred to OPD for follow up.
- 3.2 Patient with recurrent UTI requiring regular follow up and further investigation.
- 3.3 Patients with uncontrolled bronchial asthma requiring counselling and involvement of other specialities such as social services.

4. PROCEDURE:

- 4.1 Children <12 year old visiting the emergency room will be evaluated by ROD or SOD and a detailed history will be written on the emergency room sheet. Patient will be examined thoroughly and investigation done determine the need for further investigation or follow up. SOD is the one to decide and refer the case to OPD.
- 4.2 Staff nurse will give the appointment card to patient and register the patient for the date to be re – evaluated.

5. MATERIALS AND EQUIPMENT:

- 5.1 Emergency Room Sheet

6. RESPONSIBILITIES:

- 6.1 Emergency Room Resident on Duty
- 6.2 Emergency Room Specialist on Duty
- 6.3 Emergency Room Staff Nurse
- 6.4 Emergency Room Consultant

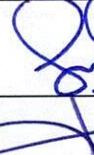
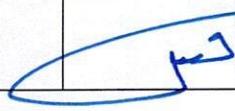
7. APPENDICES:

7.1 N/A

8. REFERENCES:

8.1 Maternity and Children Hospital Buraidah, Emergency Department Policies and Procedures.

9. APPROVALS:

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