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Applies To: Rehabilitation Center		Index No: SOS-REH-001
Issue date: January 05, 2025	Effective date: February 19, 2025	Review date: February 19, 2028

1. Scope of Service:

1.1 Description of Department

- 1.1.1 The center is the only one in the Hafer Albatin region that provides rehabilitative services for children and women's health.
- 1.1.2 The center is committed to providing high quality patient care in the most efficient manner
- 1.1.3 The center is committed to developing and maintaining professional competencies by keeping abreast of developments and trends in all aspects of Rehabilitation Services

1.2 The Range of Services Offered by The Department

- 1.2.1 The Rehabilitation Center provides physical medicine clinic , Physical Therapy, Occupational Therapy, Speech Therapy services for pediatric outpatients and inpatient and certain cases in female how has Pelvic Floor Dysfunction
- 1.2.2 The center includes:
 - 1.2.2.1 treatment room for speech
 - 1.2.2.2 Physical medicine clinic room
 - 1.2.2.3 Physiotherapy and Occupational therapy gym
 - 1.2.2.4 Waiting area.
 - 1.2.2.5 4 treatment beds.
 - 1.2.2.6 Head of department office
 - 1.2.2.7 Staff room
 - 1.2.2.8 Two bathrooms

1.3 Targeted Age Groups (Neonatal, Children, Adults)

- 1.3.1 pediatric patients from new born to 14 years old
- 1.3.2 any female patient has any Pelvic Floor Dysfunction

1.4 The Number of Patient Seen Annually

- 1.4.1 Annual Pediatric cases census: 4521 patients.

1.5 The Principal Diagnostics and Therapeutic Modalities If There

- 1.5.1 Principal Diagnostics
 - 1.5.1.1 Cases that are received to diagnosed and treated in Physical Medicine Clinic
 - 1.5.1.1.1 Cerebral Palsy (CP) with all types.
 - 1.5.1.1.2 Delayed Milestones.
 - 1.5.1.1.3 Down syndrome (DS).
 - 1.5.1.1.4 Brachial Plexus injury.
 - 1.5.1.1.5 Torticollis
 - 1.5.1.1.6 All foot deformity.



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- 1.5.1.1.7 Traumatic brain injury.
- 1.5.1.1.8 Spine bifida.
- 1.5.1.1.9 Bell's palsy.
- 1.5.1.1.10 DDH cases
- 1.5.1.1.11 all types of Fracture's
- 1.5.1.1.12 Any sensory processing disorders.
- 1.5.1.1.13 Post-surgical hand conditions.
- 1.5.1.1.14 Any speech and sound disorders
- 1.5.1.2 Cases that are received to treated in **physiotherapy Department** :
 - 1.5.1.2.1 Cerebral Palsy (CP) with all types.
 - 1.5.1.2.2 Delayed Milestones.
 - 1.5.1.2.3 Down syndrome (DS).
 - 1.5.1.2.4 Brachial Plexus injury.
 - 1.5.1.2.5 Torticollis
 - 1.5.1.2.6 All foot deformity.
 - 1.5.1.2.7 Traumatic brain injury.
 - 1.5.1.2.8 Spine bifida.
 - 1.5.1.2.9 Bell's palsy.
 - 1.5.1.2.10 DDH cases
 - 1.5.1.2.11 all types of Fracture's
 - 1.5.1.2.12 Post-surgical hand conditions
- 1.5.1.3 Cases that are received to treated in **Occupational Department** :
 - 1.5.1.3.1 Post-surgical hand conditions
 - 1.5.1.3.2 Cerebral Palsy (CP) with all types.
 - 1.5.1.3.3 Delayed Milestones.
 - 1.5.1.3.4 Down syndrome (DS).
 - 1.5.1.3.5 Brachial Plexus injury.
 - 1.5.1.3.6 Torticollis
 - 1.5.1.3.7 Any hand injury requires a corrective or supportive splint
 - 1.5.1.3.8 Cognitive treatment.
 - 1.5.1.3.9 Any sensory processing disorders
- 1.5.1.4 Cases that are received to treated in **Speech department**
 - 1.5.1.4 Any speech and sound disorders
 - 1.5.1.4 Any language disorders.
 - 1.5.1.4 Any swallowing disorders.
- 1.5.2 Therapeutic Modalities



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- 1.5.2.1 Electrical Stimulation
- 1.5.2.2 Tailored exercises
- 1.5.2.3 Stretching tight Muscles and strengthening weak muscles during exercises
- 1.5.2.4 Specialized Equipment to help child meet their therapy goal
- 1.5.2.5 Training children in the use of assistive and adaptive devices such as braces, various crutches and walkers
- 1.5.2.6 Application of advanced knowledge regarding gross motor development
- 1.5.2.7 Application of some exercises that develop sensory motor perception
- 1.5.2.8 Application of some exercises that develop speech
- 1.5.2.9 Gait training device's

2. Mission:

- 2.1 Provide health care of high-quality manner that preserves the rights of patient and their family
Improve out comes of care provided through upgrading of staff through training and continuing education.

3. Vision:

- 3.1 Provide health care of high-quality manner that preserves the rights of patient and their family
Improve out comes of care provided through upgrading of staff through training and continuing education.

4. Goals:

- 4.1 To be a unique pediatric rehabilitation center in Hafr Al-Batin

5. Key Performance Indicators (KPI) Developed And Monitored By The Department

- 5.1 Waiting time for 1st appointment.
- 5.2 The Ministry's standard for daily cases for each specialist

6. Construct A Communication Chart (Identify Internal , External Customer)

- 6.1 Internal Customers: all health care provider in maternity and child hospital
- 6.2 External Customers: all pediatric patient have a clear diagnosis to rehabilitations services

7. working Days And Working Hours:

- 7.1 Rehabilitation Center works in OPD time
Sunday till Thursday from 7:30 a.m. to 3:30 p.m.

8. Departmental Committees And Meetings:

- 8.1 Department staff meeting (1st Wednesday every month as needed)
- 8.2 Participate in the following hospital committees as needed.
- 8.3 Participate in the following medical committees as needed.



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9. Support Service:

9.1 All Hospital Departments

10. Departmental Challenges And Improvement Initiatives :

10.1 The place is too small.

10.2 Staff shortage.

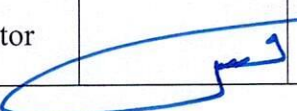
10.3 Not to complete all specialties in the department.

10.4 Lack of therapeutic devices.

11. Regulatory Agencies

11.1 Ministry of Health (MOH) In Saudi Arabia

APPROVAL:

	Name	Title	Signature	Date
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Reviewed by:	Mr. Abdullellah Ayed Al Mutairi	QM & PS Director		February 12, 2025
Approved By:	Mr. Fahad Hezam Al Shammari	Hospital Director		February 19, 2025